

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 11th day of July, 2013, the Tax Increment Reinvestment Zone Board met in a regularly scheduled meeting at 12:00 PM, in Room 306 of City Hall, at 509 E. 7th Street, Amarillo, Texas with the following members present:

Voting Members	Present	Meetings Held	Meetings Attended
Richard Brown, Chairman, City of Amarillo	Yes	58	54
Dr. David Woodburn, Amarillo College	Yes	20	12
Chuck Speed, Amarillo Hospital District	Yes	5	3
Anette Carlisle, Amarillo Independent School District	Yes	7	7
Jason Herrick, City of Amarillo	No	9	5
Scott Bentley, City of Amarillo	Yes	21	21
Johnny Merritt, Panhandle Groundwater Conservation District	Yes	1	1
Carol Autry, Potter County	No	55	49
H.R. Kelly, Potter County	Yes	41	38
Willie Quintero, Potter County	Yes	5	4

Others Present:

Kelley Shaw, Planning Director
Jan Sanders, Recording Secretary

Claud Drinnen, Deputy City Attorney
Curtis Bainum, Finance Director

Chairman Brown opened the meeting at 12:03 PM, established a quorum and conducted the consideration of the following items listed below.

ITEM 1 Approve the minutes of the meeting of May 9, 2013.

Chairman Brown asked for corrections, deletions or changes to the minutes of May 9, 2013. Hearing none, the minutes were approved as submitted.

Chairman Brown introduced and welcomed new board member Johnny Merritt, representing Panhandle Groundwater Conservation District.

ITEM 2 Review and discuss FY 2013-2014 Tax Increment Reinvestment Zone #1 Annual Budget.

Chairman Brown gave a brief history of the previous Project Costs' items listed in the budget for the new TIRZ Board members before turning the discussion item over to Curtis Bainum, Finance Director. The October 1, 2013 proposed budget reflects a beginning cash estimate of \$2.2 million, the projected revenue of \$594,974 from participating tax entities (the current year's amount being used until the certified values are received from Potter Randall Appraisal District),

\$1.5 million in bond proceeds plus interest earnings for a total of \$2.1 million in revenues. Mr. Bainum stated projected general expenses are \$644,738, total projects reflects \$2.7 million for the Convention Hotel Streetscape project, leaving available funds of \$957,339.

ITEM 3 Discuss collaboration between Tax Increment Reinvestment Zone #1 and Center City Façade Grant Program.

Beth Duke, Executive Director, Center City, stated the City of Amarillo has annually allocated \$60,000 to the Center City Façade Grant Program. The program is a \$20,000 per project matching grant program which assists downtown businesses with their curb appeal. Center City is proposing a partnership with TIRZ in providing streetscape assistance with façade grant participants. Chairman Brown discussed the proposed draft agreement between TIRZ and Center City stating \$150,000 is the recommended maximum annual disbursement. The TIRZ funds would be used for the purchase of streetscape improvements such as street trees, sidewalks, benches, and pedestrian lights. Applicants approved by the Center City Board for a façade grant, could receive up to \$50,000 per property for these streetscape elements. The applicant would then pay for the installation of such improvements as a match to the grant. Chairman Brown commented all improvements must conform to the Downtown Amarillo Urban Design standards.

Discussion followed regarding specifics of the process an applicant would go through to receive approval. Discussion of the item concluded with the Board unanimously supporting the proposed collaboration between TIRZ #1 and Center City.

ITEM 4 Report on status of TIRZ #1 Projects:

- a. Downtown Amarillo, Inc. Studies – No Report.

ITEM 5 Public Forum.

Chairman Brown reminded Board members and those in the audience the Board can take no action on matters presented or discussed.

Mrs. Duke announced High Noon on the Square is averaging 700 attendees, and invited the Board to join her in the final three summer sessions.

ITEM 6 Discuss Items for Future Agendas.

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There being no further items before the Board, the meeting adjourned at 12:50 PM. All remarks are recorded and are on file in the Planning Department.